

### **Location**

Sofitel Chicago Water Tower  
20 East Chestnut St.  
Chicago, IL 60611  
(p) 312.324.4000  
(f) 312.324.4026  
Web site: [www.sofitel.com](http://www.sofitel.com)

Sofitel Chicago Water Tower is a world-class downtown Chicago hotel just minutes from the Magnificent Mile, Michigan Avenue, the Museum of Contemporary Art, the Art Institute, and trendy boutiques.

### **Reservations and Room Rates**

The room rate, which is subject to the current applicable occupancy and sales tax per room, per night, is \$245 Single/Double Occupancy. In order to make your hotel reservation you must first register for the meeting with the IADC. Once registered, a code will be generated by the IADC along with your registration confirmation that will allow you to secure a hotel room at the Sofitel Chicago. Reservations must be made prior to Monday, October 19, 2009. Unused rooms held for this meeting will be released on this date. Any reservation requests received after October 19, 2009 will be accepted on a space available basis only at the group rate. Cancellation of any room reservation must be received 24 hours prior to day of arrival in order to recover the room deposit. Check-in time is 3:00 p.m. and check out time is 12:00 p.m.

### **Ground Transportation**

Average one-way cab fare to the hotel from O'Hare International Airport is \$35-\$45 and from Midway Airport is \$25-\$35. GO Airport Express provides service from both O'Hare and Midway airports to downtown Chicago for discounted fares. For more information, please visit the GO Airport Express Web site at [www.airportexpress.com](http://www.airportexpress.com).

### **Climate and Dress**

When packing for your trip, please note that average temperatures in Chicago this time of year range from 50°F/10°C to 30°F/-1°C. Business attire is recommended for the meeting.

### **Registration Fees and Procedures**

You can register online if paying by credit card. Please visit [www.iadclaw.org](http://www.iadclaw.org) to register. If registering by fax or mail, please complete the registration form and return it to the IADC. Credit card information or a check must accompany the form in order to be processed. If paying by wire transfer, please send information to JPMorgan Chase Bank, Chicago, Illinois, Routing # 071000013, Account # 644403099, Swift Code CHASUS33.

### **Cancellation Policies**

Registration Fee: Notice of cancellation must be received by the IADC in writing. Cancellations received by Wednesday, October 28, 2009 will be entitled to a full refund. Cancellations received between October 29 and November 4, 2009 will be assessed a \$100 processing fee. No refunds or credits will be issued for cancellation requests received after November 4.

### **A Special Note for the Disabled**

The International Association of Defense Counsel wishes to ensure that no individual with a disability is excluded, denied services, segregated, or otherwise treated differently from other individuals because of the absence of auxiliary aids and services. If you are in need of auxiliary aids or services, please contact Andrew Miller at [amiller@iadclaw.org](mailto:amiller@iadclaw.org).

### **CLE Credit**

14.0 hours of CLE credit, including 1.0 hours of ethics credit, have been requested in 60-minute states. 17.0 hours of CLE credit, including 1.0 hours of ethics credit, have been requested in 50-minute states.

### **CPD Credit (England and Wales)**

We have applied for Authorised Provider status with the Solicitors Regulation Authority; upon approval, the International ADR Academy will be eligible for 14.0 CPD credits.

### **Questions**

For questions concerning meeting logistics, please contact Andrew Miller at [amiller@iadclaw.org](mailto:amiller@iadclaw.org).  
For content and session questions, contact Amy O'Maley at [aomaley@iadclaw.org](mailto:aomaley@iadclaw.org).