

## INSTRUCTIONS FOR CLE ATTENDANCE REPORTING AT IADC EVENTS\*

<b>State</b>	<b><u>Attorney Reporting Method</u></b>
<b>Alabama</b>	After the CLE activity, fill out the Certificate of Attendance provided by the IADC and send completed Certificate to Mary Dannevik (mdannevik@iadclaw.org) within 30 days. Your attendance will be reported online by IADC staff.
<b>Alaska</b>	Keep track of your CLE hours attended using the Certificate of Attendance provided by the IADC. You do not need to submit the Certificate to Alaska Bar Association or IADC; only keep it for your records to mark on your compliance report.
<b>Arizona</b>	Attorneys report their own annual affidavit online; keep the IADC Certificate of Attendance for your records.
<b>Arkansas</b>	The IADC is an approved provider in Arkansas; in order to obtain credit, please send your Certificate of Attendance to IADC within 30 days of a CLE activity. IADC will submit all Arkansas attorney Certificates of Attendance for approval and apply the credits to your record.
<b>California</b>	Keep track of your CLE hours attended using the Certificate of Attendance provided by the IADC. You do not need to submit the Certificate to State Bar of California or IADC; only keep it for your records to mark on your compliance report.
<b>Colorado</b>	If the CLE activity is held in Colorado, the IADC will send you a Notice of Accreditation and Affidavit to be submitted to the Colorado CLE Board; if the activity is held outside of Colorado, report your hours attended on the form Affidavit provided to you by the CO CLE Board.
<b>Connecticut</b>	No MCLE
<b>Delaware</b>	After the CLE activity, fill out the Certificate of Attendance provided by the IADC and send completed Certificate to Mary Dannevik (mdannevik@iadclaw.org). Your attendance will be reported online by IADC staff.
<b>District of Columbia</b>	No MCLE
<b>Florida</b>	Upon accreditation of a CLE activity, the IADC will email you the activity number required to post credit online. Go to <a href="http://www.flabar.org">www.flabar.org</a> for more information about posting credits online in Florida.
<b>Georgia</b>	After the CLE activity, fill out the Certificate of Attendance provided by the IADC and send completed Certificate to Mary Dannevik (mdannevik@iadclaw.org) within 30 days. Your attendance will be reported electronically by IADC staff.
<b>Hawaii</b>	After the CLE activity, fill out the Certificate of Attendance provided by the IADC and send to Mary Dannevik (mdannevik@iadclaw.org) within 30 days. The IADC will report your hours to the Hawaii State Board of CLE. Also keep a copy for your records to mark on your attorney registration statement.
<b>Idaho</b>	After the CLE activity, fill out the Certificate of Attendance provided by the IADC and send to Mary Dannevik (mdannevik@iadclaw.org) within 30 days. The IADC will report your hours to the Idaho State Bar.
<b>Illinois</b>	Keep track of your CLE hours attended using the Certificate of Attendance provided by the IADC. You do not need to submit the Certificate to the Illinois MCLE Board or IADC; only keep it for your records to mark on your compliance report.
<b>Indiana</b>	After the CLE activity is approved, the IADC will email a course number to you; please send the IADC Certificate of Attendance to the Indiana CLE Commission and reference the course number.
<b>Iowa</b>	After the CLE activity is approved, the IADC will email a course number to you; record your attendance online at <a href="https://www.iacourtcommissions.org/icc/">https://www.iacourtcommissions.org/icc/</a> .

<b>Kansas</b>	After the CLE activity is approved, the IADC will email you an Affidavit that you can submit directly to the Kansas MCLE Commission; please forward a copy of your completed Affidavit or IADC Certificate of Attendance to Mary Dannevik (mdannevik@iadclaw.org) at IADC per Kansas regulations.
<b>Kentucky</b>	After the CLE activity is approved, the IADC will email you a course number you can submit with your IADC Certificate of Attendance directly to the Kentucky MCLE Commission; please forward a copy of your completed IADC Certificate of Attendance to Mary Dannevik (mdannevik@iadclaw.org) per Kentucky regulations.
<b>Louisiana</b>	After the CLE activity, fill out the Certificate of Attendance provided by the IADC and send to Mary Dannevik (mdannevik@iadclaw.org) within 30 days. Your attendance will be reported online by IADC staff.
<b>Maine</b>	After the CLE activity, submit your completed IADC Certificate of Attendance directly to the Maine Overseers of the Bar.
<b>Maryland</b>	No MCLE
<b>Massachusetts</b>	No MCLE
<b>Michigan</b>	No MCLE
<b>Minnesota</b>	After the CLE activity is approved, the IADC will email you an event code; You may record your credits online at <a href="https://www.mbcle.state.mn.us/OASIS/asp_login/login_attorney.aspx">https://www.mbcle.state.mn.us/OASIS/asp_login/login_attorney.aspx</a> , or you may continue to report attendance on a paper affidavit. Do not send the state any certificates or affidavits if you file your credits online.
<b>Mississippi</b>	Keep track of your CLE hours attended using the Certificate of Attendance provided by the IADC. You do not need to submit the Certificate to Mississippi MCLE Commission or IADC; only keep it for your records to mark on your compliance report.
<b>Missouri</b>	Keep track of your CLE hours attended using the Certificate of Attendance provided by the IADC. You do not need to submit the Certificate to Missouri MCLE Commission or IADC; only keep it for your records to mark on your compliance report.
<b>Montana</b>	If the CLE activity is held in Montana, please send your completed IADC Certificate of Attendance to the Montana CLE Commission; if the activity is held outside of Montana, the IADC will send you the approval notice from another state to submit with your Certificate of Attendance to the CLE Commission with your annual compliance report, per Montana's reciprocity policy.
<b>Nebraska</b>	After the CLE activity, fill out the Certificate of Attendance provided by the IADC and send to Mary Dannevik (mdannevik@iadclaw.org) within 30 days. Your attendance will be reported online by IADC staff.
<b>Nevada</b>	After the CLE activity, fill out the Certificate of Attendance provided by the IADC and send to Mary Dannevik (mdannevik@iadclaw.org) within 30 days. The IADC will report your hours to the Nevada CLE Board.
<b>New Hampshire</b>	After the CLE activity, fill out the Certificate of Attendance provided by the IADC and send to Mary Dannevik (mdannevik@iadclaw.org) within 30 days. Your attendance will be reported online by IADC staff.
<b>New Jersey</b>	Keep track of your CLE hours attended using the Certificate of Attendance provided by the IADC. You do not need to submit the Certificate to the New Jersey Supreme Court or IADC; only keep it for your records to mark on your Annual Attorney Registration Statement.
<b>New Mexico</b>	After the CLE activity, fill out the Certificate of Attendance provided by the IADC and send to Mary Dannevik (mdannevik@iadclaw.org) within 30 days. The IADC will report your hours to the New Mexico MCLE Board.

<b>New York</b>	If the CLE activity is held in New York, please send your completed IADC Certificate of Attendance to Mary Dannevik (mdannevik@iadclaw.org); if the activity is held outside of New York, the IADC will send you the approval notice from another state (under New York's Approved Jurisdiction Policy); keep that document and your Certificate of Attendance for your records and to record on your compliance report.
<b>North Carolina</b>	After the CLE activity, fill out the Certificate of Attendance provided by the IADC and send to Mary Dannevik (mdannevik@iadclaw.org) within 30 days. The IADC will report your hours to the North Carolina State Bar.
<b>North Dakota</b>	Keep track of your CLE hours attended using the Certificate of Attendance provided by the IADC. You do not need to submit the Certificate to North Dakota CLE Commission or IADC; only keep it for your records to mark on your compliance report.
<b>Ohio</b>	After the CLE activity, fill out the Certificate of Attendance provided by the IADC and send to Mary Dannevik (mdannevik@iadclaw.org) within 30 days. Your attendance will be reported electronically by IADC staff.
<b>Oklahoma</b>	After the CLE activity, fill out the Certificate of Attendance provided by the IADC and send to Mary Dannevik (mdannevik@iadclaw.org) within 30 days. Your attendance will be reported electronically by IADC staff.
<b>Oregon</b>	After the CLE activity, fill out the Certificate of Attendance provided by the IADC and send to Mary Dannevik (mdannevik@iadclaw.org) within 30 days. Your attendance will be reported electronically by IADC staff.
<b>Pennsylvania</b>	After the CLE activity is approved, the IADC will send you a Pennsylvania CLE Credit Request Form; follow the instructions for submitting this form along with the applicable fees.
<b>Rhode Island</b>	After the CLE activity, submit your completed IADC Certificate of Attendance directly to the Rhode Island MCLE Commission.
<b>South Carolina</b>	After the CLE activity, fill out the Certificate of Attendance provided by the IADC and send to Mary Dannevik (mdannevik@iadclaw.org) within 30 days. The IADC will report your hours to the South Carolina MCLE Commission.
<b>South Dakota</b>	No MCLE
<b>Tennessee</b>	After the CLE activity, fill out the Certificate of Attendance provided by the IADC and send to Mary Dannevik (mdannevik@iadclaw.org) within 30 days. Your attendance will be reported online by IADC staff.
<b>Texas</b>	Upon accreditation of a CLE activity, the IADC will provide you with the activity number required to post credit online. Go to <a href="http://www.texasbar.org/mcle">www.texasbar.org/mcle</a> for more information about posting credits online in Texas.
<b>Utah</b>	After the CLE activity, fill out the Certificate of Attendance provided by the IADC and send to Mary Dannevik (mdannevik@iadclaw.org) within 30 days. The IADC will report your hours to the Utah MCLE Commission.
<b>Vermont</b>	Keep track of your CLE hours attended using the Certificate of Attendance provided by the IADC. You do not need to submit the Certificate to Vermont MCLE Commission or IADC; only keep it for your records to mark on your compliance report.
<b>Virginia</b>	After the CLE activity is approved, the IADC will send you a Virginia Certification form. You may then report your credit online at <a href="http://www.vsb.org">www.vsb.org</a> .
<b>Washington</b>	After the CLE activity, fill out the Certificate of Attendance provided by the IADC and send to Mary Dannevik (mdannevik@iadclaw.org) within 30 days. The IADC will report your hours to the Washington MCLE Commission with applicable fees.
<b>West Virginia</b>	After the CLE activity, submit your completed IADC Certificate of Attendance directly to the West Virginia MCLE Commission.

<b>Wisconsin</b>	After the CLE activity is approved, the IADC will send notification of approval. You can then enter your hours online with the myCLE Tracker available at <a href="http://www.wisbar.org">www.wisbar.org</a> .
<b>Wyoming</b>	Wyoming does not accept applications for CLE accreditation from sponsors (IADC); therefore, please visit <a href="http://www.wyomingbar.org">www.wyomingbar.org</a> for more information on how to apply and claim credit.
<b>International Jurisdictions</b>	
<b>Canada - British Columbia</b>	The IADC is an approved provider in British Columbia. You can keep the Certificate of Attendance for your records and update your member record online.
<b>Canada - New Brunswick</b>	After the CLE activity, submit your completed IADC Certificate of Attendance to the Law Society of New Brunswick via fax, email or mail.
<b>Canada - Quebec</b>	Based on Quebec's reciprocity policy, you can claim credit as approved through British Columbia. Keep the Certificate of Attendance for your records and update your member record online.
<b>England/Wales</b>	The IADC is an approved provider with the Solicitors' Regulation Authority of England and Wales. You can report your credits to the SRA with reference code DTE/IADC
<b>*No mandatory CLE requirement for that state</b>	
<b>*ALWAYS KEEP A COPY OF THE CERTIFICATE OF ATTENDANCE FOR YOUR RECORDS IN CASE OF AUDIT</b>	

**Which states have a 50-minute hour of credit?**

<b>Colorado</b>	<b>New Jersey</b>	<b>Rhode Island</b>
<b>Florida</b>	<b>New York</b>	<b>West Virginia</b>
<b>Kansas</b>	<b>Oklahoma</b>	<b>Wisconsin</b>
<b>Missouri</b>		

**Which states have a 60-minute hour of credit?**

<b>Alabama</b>	<b>Kentucky</b>	<b>North Dakota</b>
<b>Alaska</b>	<b>Louisiana</b>	<b>Ohio</b>
<b>Arizona</b>	<b>Maine</b>	<b>Oregon</b>
<b>Arkansas</b>	<b>Minnesota</b>	<b>Pennsylvania</b>
<b>California</b>	<b>Mississippi</b>	<b>South Carolina</b>
<b>Delaware</b>	<b>Montana</b>	<b>Tennessee</b>
<b>Hawaii</b>	<b>Nebraska</b>	<b>Texas</b>
<b>Georgia</b>	<b>Nevada</b>	<b>Utah</b>
<b>Idaho</b>	<b>New Hampshire</b>	<b>Vermont</b>
<b>Indiana</b>	<b>New Jersey</b>	<b>Virginia</b>
<b>Illinois</b>	<b>New Mexico</b>	<b>Washington</b>
<b>Iowa</b>	<b>North Carolina</b>	<b>Wyoming</b>