

GENERAL INFORMATION

ENTRY TO CANADA

New entry requirement now in effect:

Visa-exempt foreign nationals need an Electronic Travel Authorization (eTA) to fly to or transit through Canada by air. Exceptions include U.S. citizens and travelers with a valid Canadian visa. Canadian citizens, including dual citizens, and Canadian permanent residents cannot apply for an eTA.

Most travelers need a valid entry document such as an Electronic Travel Authorization (eTA) or a visa to visit Canada. This will depend on:

- The type of travel document you plan to travel with;
- The country that issued your travel document; and
- Your nationality.

Basic requirements:

To visit Canada, you will need a passport and depending on your country of origin, you will need to obtain an eTA or travel visa.

To find out if you require an eTA or visa, go to www.cic.gc.ca/english/visit/visas.asp and for further information, go to www.cic.gc.ca/english/visit/apply-who.asp. If you determine that you will need a letter of invitation from someone who lives in Canada to obtain a visa, please email Rebecca Zurcher, Director of Meetings, at rzurcher@iadclaw.org and she can connect you to a Canadian IADC member.

DIRECTIONS

The closest airport to Fairmont Le Château Frontenac is Québec City Jean Lesage International Airport (YQB) which is 30 minutes away. The Montréal airport – Montréal-Pierre Elliott Trudeau International Airport (YUL) – is a three and a half hour drive from the hotel. Regular flights occur daily to both airports, but please be advised that there are fewer non-stop flights from major cities to Québec City than Montréal.

For more specific information on getting to Québec City by plane, car, bus, or train, please visit www.quebecregion.com/en/transportation/ which is a great resource to reference while making your travel arrangements.

RENTAL CARS AND PARKING

Several car rental companies provide convenient onsite car rental service offering a wide variety of vehicles to satisfy your needs. You'll find them on the ground level of the administrative building at the Québec City Jean Lesage International Airport (YQB).

Should you choose to rent a car or drive to the resort, please note that the Fairmont only offers indoor valet parking at a rate of \$36.00 CAD, per 24 hour period which includes in and out privileges.

TAXI FARE

Taxis are easily accessible from the Québec City Jean Lesage International Airport (YQB) and are a flat rate of \$34.25 CAD to the Fairmont Le Château Frontenac.

CAR SERVICE

To find a limousine or other means of transportation upon arrival at the Québec City Jean Lesage International Airport (YQB), please go to the information counter located inside the terminal just outside the security checkpoint near the international arrivals area. You may also contact any of the following companies for information on rates in effect or to make a reservation before you arrive at YQB:

D2S Limousine inc.

+ 1.418.652.7316

www.d2slimousine.com

Groupe Limousine A-1

+ 1.418.523.5059

www.limousinequebec.com

Groupe Limo Québec

+ 1.418.847.9190

www.limoquebec.com

WEATHER

The temperature in Québec City in July ranges from an average high of 77°F/25°C and an average low of 57°F/14°C. Weather can always be unpredictable though, so we encourage you to check the forecast as the meeting gets closer at www.weather.com.

GENERAL INFORMATION

CURRENCY

Canadian and American dollars are not on par. American currency is accepted in most establishments at variable exchange rates.

Legal tender is the Canadian dollar, which divides into 100 cents. Bills come in the following denominations: 5, 10, 20, 50, and 100 dollars. The coins in use are of the following denominations: 5, 10, and 25 cents, as well as one and two dollars.

On arrival, visitors should obtain Canadian currency at the official exchange rate in order to avoid problems. There are also currency exchange bureaus in Old Québec.

FAIRMONT'S PRESIDENT CLUB

Fairmont Hotel & Resorts exclusive guest recognition program, Fairmont President's Club, is complimentary. Your Fairmont President's Club experience begins the moment you arrive at any Fairmont Property with express check-in and continues during your stay with complimentary high-speed internet access, free local calls, access to the fitness center, and more. To register, please go to www.fairmont.com/fpc.

ATTIRE

Meetings and Events: Resort casual (slacks, shorts, golf shirt, button down/blouse) is appropriate for CLE programs and committee meetings. Please note that it can be cool in meeting rooms. The Welcome Reception, Theme Party, and other receptions call for comfortable and casual dress. Requested attire for the final night's Gala is black tie.

SPECIAL NEEDS

If you will have special needs during the meeting (i.e. diet or accessibility), please let the IADC office know in advance of the meeting by contacting Rebecca Zurcher, Director of Meetings, at rzurcher@iadclaw.org

EASY PAYMENT OPTIONS

For your convenience, all registration and activity fees may be paid by check, wire transfer, Visa, American Express, or MasterCard. If paying by check, please make sure it is in U.S. currency and mail it to the International Association of Defense Counsel, 303 West Madison, Suite 925, Chicago, IL 60606. If paying by wire transfer, please contact Jenée Williams, Staff Accountant, at jwilliams@iadclaw.org for wire transfer details.

IADC CANCELLATION POLICY

A CASH REFUND, less a \$150 USD processing fee, will be made if a written notice of cancellation is received by the IADC office more than thirty (30) days prior to the first day of the meeting. No reason for the cancellation need be provided for a timely notice of cancellation.

NO CASH REFUND will be made if notice of cancellation is received by the IADC office thirty (30) days or less prior to the first day of the meeting. However, if special circumstances arise before the meeting which prevents attendance, a member may request a future meeting credit. The request need to be in writing and submitted to the IADC office. It should be directed to the Finance Committee's attention and note the special circumstance which caused the cancellation. The credit request can only apply to meeting registration fees (not air, hotel, activity, tour or special event fees) and, if approved, will be valid for use toward any IADC meeting for one (1) year from the date of the meeting for which credit is requested. A \$150 USD processing fee will be deducted from the total future meeting credit.

All future meeting credit requests will be considered by the Finance Committee and the decision of that Committee will be final.

FOR MORE INFORMATION

Fairmont Le Château Frontenac

www.fairmont.com/frontenac-quebec

Québec City Convention and Visitors Bureau

www.quebecregion.com/en/

A Great Resource for Planning Your Free Time!

Québec City Tourist Guide

<https://cld.bz/ngY4Gat>

IADC 2017 Annual Meeting

www.iadclaw.org

Onsite

www.iadcmeetings.mobi

#iadcmmeetings