

## HOTEL AND GENERAL MEETING INFORMATION



### FAIRMONT HOTEL VANCOUVER

[www.fairmont-hotel-vancouver.com](http://www.fairmont-hotel-vancouver.com)

900 West Georgia Street

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Canada

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Fairmont Hotel Vancouver, the 'Castle in the City,' reflects the perfect balance of timeless elegance and modern luxury. Holding a prime downtown location since 1939, it is minutes away from Vancouver's biggest attractions, both in the cosmopolitan city center and the nearby harbor and numerous parks. It has something for everyone to enjoy!

### Hotel Reservations and Cancellation Policy

**To make your hotel reservation, you must first register for the meeting with the IADC.** Once registered, the IADC will send you a link to the hotel's secured reservation website along with your registration confirmation that will allow you to secure a room at the hotel. **Please note that rooms within IADC's contracted room block are for registered attendees only.** Online reservations, along with a two-night room and tax deposit, must be received **on or before June 5, 2024**. An individual's deposit is refundable if the hotel receives notice of cancellation at least 14 days prior to arrival. Individual guest room reservations canceled less than 14 days prior to arrival will forfeit the two-night deposit. Availability of rooms at the group rate is subject to the IADC room block and for reservations made on or before June 5 when unused rooms will be released. Reservation requests received after the room block has been fully reserved or after the release of unused rooms on June 5 will be accepted on a space available basis at the group rate. **PLEASE NOTE:** The room block may fill before June 5 so we encourage you to register with the IADC early so you can make your hotel reservation.

Check-in time is 3:00 p.m. and check out time is 12:00 p.m. Late check-out requests are based on availability and a late charge may be assessed.

### Additional Room Occupants

Each extra person (19 years and older) sharing a room will be charged an additional \$50 CAD plus tax, per night, beginning with the third adult. Children (18 years and younger) sharing existing bedding with their parents are not required to pay the supplemental room charge. There is a maximum of (4) guests allowed per room. Please note that the room rate for children (18 years and younger) in adjoining or connecting rooms to their parents will be 25% off the group rate.



## Room Rate and Amenities

The group room rate, which is subject to the current state and local taxes per room, per night, is \$449 CAD single/double occupancy. The room rate includes the following amenities:

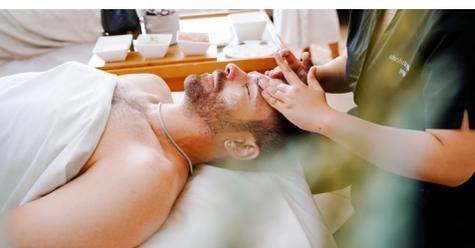
- Complimentary in-room local and 800 calls
- Coffee/tea maker
- High-speed internet access in guest room
- Access to the hotel's fitness center
- Air conditioning with climate control
- Fairmont toiletries and bathrobes
- Hair dryer
- Cable flat screen tv
- Crib or rollaway bed (based on availability)

## Dining at the Fairmont Hotel Vancouver

At Fairmont Hotel Vancouver, the culinary offerings are inspired by fresh and local ingredients and then brought to life with the international creative flair and technique of Executive Chef David Baarschers. Onsite [dining options](#) include:

- Notch8 Restaurant (*breakfast, lunch, dinner*)
- Notch8 Bar
- In-Room Dining

In addition to the onsite dining, the hotel is surrounded by restaurants, cafes, and bars you can get to within minutes. Please see this [comprehensive list](#) of Vancouver eateries and delights. Also, [here](#) is a brief guide to quick breakfast or lunch options nearby.





### Spa Offerings

Pamper yourself with a visit to [Absolute Spa](#) located on the lower lobby level of the hotel. Enjoy a wide range of services including massage, facials, manicures and pedicures, hair styling, and much more. Please note that this spa does have a limited number of rooms for services and that it is not an official Fairmont Spa. If you are looking for a specific service or appointment time, [CHI, The Spa at Shangri-La Hotel Vancouver](#) is also nearby.

### Pool and Fitness Center

Enjoy complimentary access to an onsite state-of-the-art fitness center, sauna, and indoor swimming pool. The fitness center is accessible to hotel guests 24 hours a day with your hotel key card. The indoor swimming pool is open daily from 6:00 a.m. to 10:30 p.m.

### Airport

The Fairmont Hotel Vancouver is located near the [Vancouver International Airport](#) (YVR), approximately a 30-minute drive from the hotel.

### Passport Requirements

All meeting attendees will need a passport to enter Canada for this meeting. It is generally advised that your passport be valid for at least six months after you enter a country (although this is not a strict requirement for Canada). If your passport expiration date falls within that window, we encourage you to go through the process of renewing your passport. For information on passport and visa requirements for travel from the U.S., [click here](#).

*For travel into Canada from countries other than the U.S., an Electronic Travel Authorization (eTA) may be required. [Please check here](#) to find out if a Visa or eTA is required for entry into Canada from your country of residence.*

## Rental Cars, Taxis, and Rideshares

As with other IADC meeting locations, you may want to reserve a rental car, which allows accessibility to shopping, restaurants, recreation, and sightseeing off-property. We encourage you to book a rental car as soon as possible. The Vancouver International Airport is serviced by most major rental car companies. Taxis and rideshare services, like Uber and Lyft, are readily available throughout Vancouver. Because Vancouver is extremely walkable and rideshare services are very convenient, you may find that you do not require a rental car.

## Parking

The hotel's parking facility is adjacent to the hotel and offers above and underground stalls. Self-parking is \$62 CAD/night inclusive of taxes, including in-and-out privileges. Visitors may also use the street parking for a maximum time of two hours. It is metered from 9:00 a.m. to 10:00 p.m., seven days a week. Valet parking is available for \$75 CAD/night.

## Weather

The average July temperatures in Vancouver range from a high of 70° F/21° C and low of 55° F/13° C. Weather can be unpredictable, so we suggest checking the forecast as the meeting gets closer.

## Attire

Resort casual (slacks, shorts, golf shirt, button down/blouse, skirt) is appropriate for Committee meetings and CLE programs. The Welcome Reception and other receptions call for comfortable and casual dress. Please note that it does get cooler in the evenings. For the Theme Party, we suggest animal prints, dress as a park ranger or lumber jack, or even come as an animal you might see in the Canadian wilderness! For the final night's party, black tie or cocktail attire is requested.

## Babysitting Service

Childcare services onsite at the Fairmont Hotel Vancouver can be arranged through West Childcare Connection, who will select a babysitter based on your individual needs. To see current rates and request a sitter, visit [West Childcare Connection's website](#) or call +1.778.991.4443. You can also book services with them through the hotel's concierge, but we do encourage you to book services before your trip to guarantee availability.



2024 ANNUAL MEETING REGISTRATION		
REGISTRATION CATEGORY	EARLY REGISTRATION FEES For registrations received on/ before May 3.	REGULAR REGISTRATION FEES For registrations received on/ after May 4.
Member/Non-Member	\$1,895.00 USD	\$1,945.00 USD
Emeritus Member	\$925.00 USD	\$975.00 USD
Spouse/Significant Other/Adult Guest*	\$695.00 USD	\$745.00 USD
Corporate Counsel/Insurance Executive (Full Meeting)	\$925.00 USD	\$975.00 USD
Corporate Counsel/Insurance Executive (Two-Day Meeting)	\$495.00 USD	\$545.00 USD
Corporate Counsel/Insurance Executive Spouse/ Significant Other/Adult Guest (Two-Day Meeting)	\$225.00 USD	\$275.00 USD
Adult Child (19+ years)	\$695.00 USD	\$695.00 USD
Senior Child (13 - 18 years)	\$175.00 USD	\$175.00 USD
Junior Child (5 - 12 years)	\$125.00 USD	\$125.00 USD
Child Under 5	Complimentary	Complimentary
On Demand CLE Content ONLY	\$99.00 USD	\$99.00 USD

## Meeting Registration Fees

Register on or before May 3 to take advantage of discounted registration fees!

**Member/Non-Member, Emeritus Member, Corporate Counsel/Insurance Executive (registered for the FULL MEETING), Spouse/Significant Other/Adult Guest, and Adult Child:** Registration fee includes daily breakfasts, the Welcome Reception, Theme Party, Closing Party, various receptions, Committee meetings/CLE programs, and meeting materials.

**Two-Day Corporate Counsel/Insurance Executive and Spouse Packages:** Registration fee includes two breakfasts, Committee meetings/CLE programs, and social events on any two consecutive days of your choosing.

**Senior and Junior Children:** Registration fee includes daily breakfasts, the Welcome Reception, and Theme Party.

- Spouses and adult guests who would like to receive CLE credit must register as a non-member lawyer.
- Registration fees are required for the three oldest senior and junior children; additional senior and junior children, and children under 5, are free.
- Registration fees are required for all adult children.

## Special Needs

If you have any special needs during the meeting (i.e. diet or accessibility), please email Melisa Maisel Vanis, Director of Meetings and Professional Development, at [mmaisel@iadclaw.org](mailto:mmaisel@iadclaw.org) in advance of the meeting.

## Health and Safety

The IADC is committed to providing a safe and healthy environment for meeting attendees and will follow all local requirements regarding COVID-19. At present, that does not require attendees to be tested for COVID-19 before attending the meeting nor are masks required in any public spaces. However, we support everyone doing what makes them feel comfortable regarding mask wearing, shaking hands, or hugging, and we ask attendees to respect the choices of others. If you are not feeling well, please refrain from attending IADC events, and we encourage you to bring and utilize COVID-19 rapid tests if you are symptomatic.

## Data Privacy and Collection

Data is collected on attendees through registration for the purposes of executing the meeting and communicating with attendees about the meeting. Meeting sponsors have access to the registration list provided to all attendees. If any attendee has questions on data use and privacy, please contact Mary Beth Kurzak, Executive Director and CEO, at [mkurzak@iadclaw.org](mailto:mkurzak@iadclaw.org).

## Easy Payment Options

For your convenience, all registration and activity fees may be paid by check, wire transfer, Visa, MasterCard, or American Express. If paying by check, please make sure it is in U.S. currency and mail it to the International Association of Defense Counsel, 303 West Madison, Suite 925, Chicago, IL 60606. If paying by wire transfer, please contact Mary Huang, Staff Accountant, at [mhuang@iadclaw.org](mailto:mhuang@iadclaw.org) for wire transfer details.

## IADC Cancellation Policy

**In-Person Attendee:** A CASH REFUND, less a \$150 processing fee, will be made if a written notice of cancellation is received by the IADC office more than thirty (30) days prior to the first day of the meeting. No reason for the cancellation need be provided for a timely notice of cancellation.

NO CASH REFUND will be made if notice of cancellation is received by the IADC office thirty (30) days or less prior to the first day of the meeting. However, if special circumstances arise before the meeting which prevents attendance, a member may request a future meeting credit. The request needs to be in writing and submitted to the IADC office. It should be directed to the Finance Committee's attention and note the special circumstances which caused the cancellation. The credit request can only apply to meeting registration fees (not air, hotel, activity, tour, or special event fees) and, if approved, will be valid for use toward any IADC meeting for one (1) year from the date of the meeting for which credit is requested. A \$150 processing fee will be deducted from the total future meeting credit.

All future meeting credit requests will be considered by the Finance Committee and the decision of that Committee will be final.

**On Demand Content Only Attendee:** Due to the availability of on demand viewing following the meeting, NO CASH REFUND or future meeting credit will be processed by the IADC.

## Questions?

For questions on registration, please contact Maddie Pangyarihan, Meetings Coordinator, at [mpangyarihan@iadclaw.org](mailto:mpangyarihan@iadclaw.org). For all other meeting questions, please contact Melisa Maisel Vanis, Director of Meetings and Professional Development, at [mmaisel@iadclaw.org](mailto:mmaisel@iadclaw.org).

