



2025 Annual Meeting

JULY 5 - 10

FAIRMONT LE CHÂTEAU FRONTENAC
QUÉBEC, QUÉBEC CANADA



Hotel and General Meeting Information



Fairmont Le Château Frontenac

www.fairmont.com/frontenac-quebec

1 Rue des Carrières
Québec City, QC G1R 4P5
+1.418.692.3861

Fairmont Le Château Frontenac in Québec City will inspire you with breathtaking views of the St.

Lawrence River and the fortified old city. Take in the scenery while savoring locally focused cuisine or cocktails at one of four elegant culinary destinations. From the European-style charm of the guest rooms to restorative treatments in the spa, this landmark luxury hotel promises an unforgettable stay.

Hotel Reservations and Cancellation Policy

To make your hotel reservation, you must first register for the meeting with the IADC. Once registered, the IADC will send you a link to the hotel's secured reservation website along with your registration confirmation that will allow you to secure a room at the hotel. **Please note that rooms within IADC's contracted room block are for registered attendees only.** Online reservations, along with a one-night room and tax deposit, must be received **on or before June 9, 2025**. A credit card is required to hold the reservation. Individual guest room reservations canceled within 30 days prior to arrival will be charged a one-night cancellation fee. Cancellations made 31 days or prior to arrival will not be charged a cancellation fee. Availability of rooms at the group rate is subject to the IADC room block and for reservations made on or before June 9 when unused rooms will be released. Reservation requests received after the room block has been fully reserved or after the release of unused rooms on June 9 will be accepted on a space available basis at the group rate. **PLEASE NOTE:** The room block may fill before June 9 so we encourage you to register with the IADC early so you can make your hotel reservation.

Check-in time is 4:00 p.m. and check out time is 12:00 p.m. Late check-out requests are based on availability and a late charge may be assessed.





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IADC Room Rates and Additional Room Occupants

The room rates (in Canadian dollars), which are subject to the current country and local taxes, per room, per night for single/double occupancy are:

- Fairmont: \$519 CAD
- Deluxe Courtyard View: \$559 CAD
- Deluxe City View: \$599 CAD
- Signature: \$649 CAD

Room descriptions can be found [here](#).

Group rates will apply three days prior and three days after the main meeting dates, subject to availability.

Information on Additional Room Occupants:

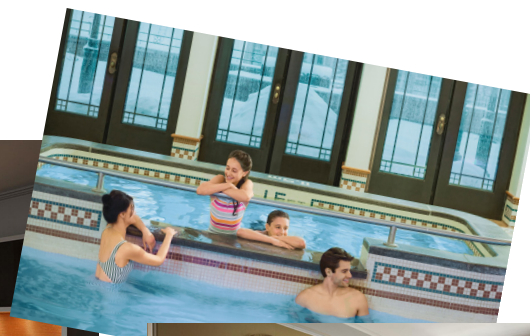
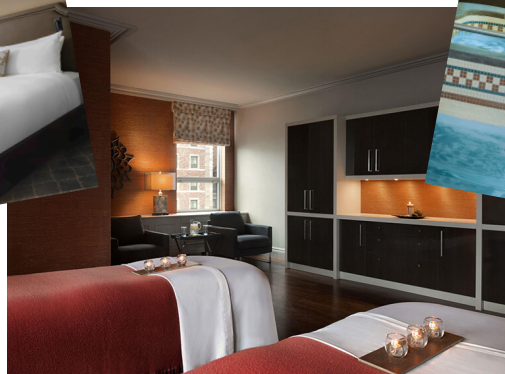
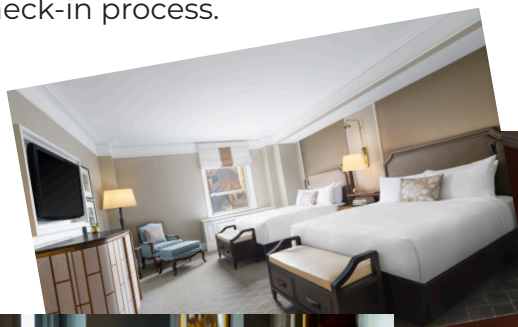
The above-mentioned rates are for single or double occupancy. Each extra person sharing a room will be charged an additional \$30 CAD per night each. Each extra person sharing a room at the Fairmont Gold level will be charged an additional \$50 CAD per night each. There will be no charge for children up to and including the age of 18 years who share with their parents. Maximum occupancy is four people per room.

Rollaways and Connecting Rooms:

Rollaway beds are available upon request. To guarantee connecting rooms on your reservation, a daily charge of \$50 CAD per connecting pair will apply. Connecting room requests are based on the hotel's availability at the time of reservation.

ALL - Accor Live Limitless Program

Complimentary guestroom wireless internet is available for attendees that are members of the ALL – Accor Live Limitless program. You can sign up at the classic level for free [here](#). Please sign up prior to arrival to receive complimentary wi-fi in your guestroom, as joining upon arrival lengthens your check-in process.





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Dining at the Fairmont Le Château Frontenac

At Fairmont Le Château Frontenac, enjoy seasonally inspired menus and dining experiences to satisfy any craving. Onsite [dining options](#) include:

- Place Dufferin (*breakfast*)
- Sam Bistro (*lunch, dinner*)
- Champlain Restaurant (*dinner Wednesday - Saturday, Sunday brunch*)
- 1608 Bar
- Starbucks
- In-Room Dining

Spa Offerings

Let time stand still at the [Moment Spa Le Château Frontenac](#) for a complete relaxation of body and spirit. Enjoy a full range of beauty and body treatments including massage, facials, body treatments, manicures and pedicures, and much more.

The spa is located on the 6th floor of the hotel. Reservations are subject to availability, and it is strongly recommended that you schedule your spa treatment/services in advance. It is recommended to arrive 15 minutes prior to your scheduled appointment to ensure your treatment takes place on time. A 24-hour cancellation notice is required to avoid penalty fees for any scheduled services. To book directly with the spa, please call +1.866.263.7477 or fill out the reservation request form [online](#). Moment Spa is open from 9:00 a.m. daily. IADC attendees receive a 10% discount on all published spa services.

In addition to the spa onsite at the hotel, there is also the [Strom Spa Nordique](#) which is about a 10-minute drive from the hotel.

Fitness and Aquatic Center

Enjoy complimentary access to an onsite fitness center, steam bath, sauna, indoor swimming pool, and whirlpool. The fitness center is accessible to hotel guests 24 hours a day. The aquatic center is open daily from 7:00 a.m. to 9:00 p.m.



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Airport

[The Québec City Jean Lesage International Airport](#) (YQB) is approximately a 30-minute drive from the Fairmont Le Château Frontenac.

Passport Requirements

All meeting attendees will need a passport to enter Canada for this meeting. It is generally advised that your passport be valid for at least six months after you enter a country (although this is not a strict requirement for Canada). If your passport expiration date falls within that window, we encourage you to go through the process of renewing your passport. For information on passport and visa requirements for travel from the U.S., [click here](#). *For travel into Canada from countries other than the U.S.*, an Electronic Travel Authorization (eTA) may be required. [Please check here](#) to find out if a Visa or eTA is required for entry into Canada from your country of residence. For more information on entry requirements and process, [click here](#). For those traveling into the United States before or after the meeting, please reference the [US Customs and Border Protection website](#) for information on entry requirements and process. Please consult with your firm's best practices as it relates to use and care of your electronic devices when crossing a country's border or reference the [United States](#) and [Canada](#) customs and immigration sites for more details.

Rental Cars, Taxis, and Rideshares

As with other IADC meeting locations, you may want to reserve a rental car, which allows accessibility to shopping, restaurants, recreation, and sightseeing off-property. We encourage you to book a rental car as soon as possible. The Québec City Jean Lesage International Airport is serviced by most major rental car companies. Taxis and Uber are readily available throughout Québec City. Because Québec City is extremely walkable and rideshare services are very convenient, you may find that you do not require a rental car.

Parking

IADC meeting attendees receive reduced parking rates. Overnight parking (valet or self-park) is \$45 CAD/night including in and out privileges. Daily parking is also available for \$25 CAD/day.

Weather

The average July temperatures in Québec City range from a high of 77° F/25° C and low of 55° F/13° C. Weather can be unpredictable, so we suggest checking the forecast as the meeting gets closer.

Attire

Resort casual (slacks, shorts, golf shirt, button down/blouse, skirt) is appropriate for Committee meetings and CLE programs. The Welcome Reception and other receptions call for comfortable and casual dress. Please note that it does get cooler in the evenings. For the Theme Party, dress is casual but we encourage people to embrace the theme and wear your favorite band t-shirt or dress as a popular musician! For the final night's Closing Party, suit or cocktail attire are requested.

Childcare and Babysitting Services

The hotel has a list of babysitters that they can contact for you. For information on availability and fees, please email the hotel concierge at LCF.Concierge@Fairmont.com. If your older IADC child is interested in babysitting, the IADC will keep a list as well. Please send their name and contact information to Leeza Abramovich, Meetings Coordinator, at labramovich@iadclaw.org.



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2025 ANNUAL MEETING REGISTRATION

REGISTRATION CATEGORY	EARLY REGISTRATION FEES For registrations received on/ before May 2.	REGULAR REGISTRATION FEES For registrations received on/ after May 3.
Member/Non-Member	\$2,100.00 USD	\$2,150.00 USD
Emeritus Member	\$925.00 USD	\$975.00 USD
Spouse/Significant Other/Adult Guest*	\$695.00 USD	\$745.00 USD
Corporate Counsel/Insurance Executive (Full Meeting)	\$925.00 USD	\$975.00 USD
Corporate Counsel/Insurance Executive (Two-Day Meeting)	\$495.00 USD	\$545.00 USD
Corporate Counsel/Insurance Executive Spouse/ Significant Other/Adult Guest (Two-Day Meeting)	\$225.00 USD	\$275.00 USD
Adult Child (18+ years)	\$695.00 USD	\$695.00 USD
Senior Child (13 - 17 years)	\$175.00 USD	\$175.00 USD
Junior Child (5 - 12 years)	\$125.00 USD	\$125.00 USD
Child Under 5	Complimentary	Complimentary
On Demand CLE Content ONLY	\$99.00 USD	\$99.00 USD

*Spouse/Adult Guests who would like to receive CLE credit must register as a non-member.

Meeting Registration Fees

Register on or before **May 2** to take advantage of discounted registration fees!

Member/Non-Member, Emeritus Member, Corporate Counsel/Insurance Executive (registered for the FULL MEETING), Spouse/Significant Other/Adult Guest, and Adult Child: Registration fee includes daily breakfasts, the Welcome Reception, Theme Party, Closing Party, various receptions, Committee meetings/CLE programs, and meeting materials.

Two-Day Corporate Counsel/Insurance Executive and Spouse Packages: Registration fee includes two breakfasts, Committee meetings/CLE programs, and social events on any two consecutive days of your choosing.

Senior and Junior Children: Registration fee includes daily breakfasts, the Welcome Reception, and Theme Party.

- Spouses and adult guests who would like to receive CLE credit must register as a non-member lawyer.
- Registration fees are required for the three oldest senior and junior children; additional senior and junior children, and children under 5, are free.
- Registration fees are required for all adult children.

Special Needs

If you have any special needs during the meeting (i.e. diet or accessibility), please email Melisa Maisel Vanis, Director of Meetings and Professional Development, at mmaisel@iadclaw.org in advance of the meeting.

Health and Safety

The IADC is committed to providing a safe and healthy environment for meeting attendees and will follow all local requirements regarding COVID-19. At present, that does not require attendees to be tested for COVID-19 before attending the meeting nor are masks required in any public spaces. However, we support everyone doing what makes them feel comfortable regarding mask wearing, shaking hands, or hugging, and we ask attendees to respect the choices of others. If you are not feeling well, please refrain from attending IADC events, and we encourage you to bring and utilize COVID-19 rapid tests if you are symptomatic.



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Data Privacy and Collection

Data is collected on attendees through registration for the purposes of executing the meeting and communicating with attendees about the meeting. Meeting sponsors have access to the registration list provided to all attendees. If any attendee has questions on data use and privacy, please contact Mary Beth Kurzak, Executive Director and CEO, at mkurzak@iadclaw.org.

Easy Payment Options

For your convenience, all registration and activity fees may be paid by check, wire transfer, Visa, MasterCard, or American Express. If paying by check, please make sure it is in U.S. currency and mail it to the International Association of Defense Counsel, 303 West Madison, Suite 925, Chicago, IL 60606. If paying by wire transfer, please contact Mary Huang, Staff Accountant, at mhuang@iadclaw.org for wire transfer details.

IADC Cancellation Policy

In-Person Attendee: A CASH REFUND, less a \$150 processing fee, will be made if a written notice of cancellation is received by the IADC office more than thirty (30) days prior to the first day of the meeting. No reason for the cancellation need be provided for a timely notice of cancellation.

NO CASH REFUND will be made if notice of cancellation is received by the IADC office thirty (30) days or less prior to the first day of the meeting. However, if special circumstances arise before the meeting which prevents attendance, a member may request a future meeting credit. The request needs to be in writing and submitted to the IADC office. It should be directed to the Finance Committee's attention and note the special circumstances which caused the cancellation. The credit request can only apply to meeting registration fees (not air, hotel, activity, tour, or special event fees) and, if approved, will be valid for use toward any IADC meeting for one (1) year from the date of the meeting for which credit is requested. A \$150 processing fee will be deducted from the total future meeting credit.

All future meeting credit requests will be considered by the Finance Committee and the decision of that Committee will be final.

On Demand Content Only Attendee: Due to the availability of on demand viewing following the meeting, NO CASH REFUND or future meeting credit will be processed by the IADC.

Questions?

For questions on registration, please contact Leeza Abramovich, Meetings Coordinator, at labramovich@iadclaw.org. For all other meeting questions, please contact Melisa Maisel Vanis, Director of Meetings and Professional Development, at mmaisel@iadclaw.org.

