

## The IADC Membership Process

- IADC membership is by invitation-only. Generally potential nominees should not be consulted prior to approval by the Board of Directors. Certain circumstances may warrant prior consultation that is left to the discretion of the nominator as to when such consultation may be appropriate.
- IADC members help by identifying and recruiting the best.
- To submit a nomination, you may complete a nomination form on the IADC website.
  - On the nomination form there is a place to list potential sponsors. The Membership Manager will follow up with those listed in this section.
  - Potential sponsors need not be from the same country, state, or territory.
  - If you cannot identify any potential sponsors, the Membership Manager and the Membership Committee can assist in securing sponsors.
- Each nomination requires one IADC member to nominate and one to two IADC members to sponsor the individual, depending on the type of nomination:
  - **U.S.:** 1 nominator and 2 sponsors
  - **International:** 1 nominator and 1 sponsor
  - **Corporate Counsel:** 1 nominator and 1 sponsor
  - **Insurance Executive:** 1 nominator and 1 sponsor
- Indicate on the online submission form the Committee or strategic effort for the nomination.
- Completed nominations are vetted by the Membership Committee which seeks input from members in the nominee's state, region, or country.
- Nominations are presented monthly to the Board with recommendations by the Membership Committee. Nominees approved by the Board are invited to join and provided a membership packet.
- Invitations are mailed and emailed to the nominees and the nominators and sponsors.

## The IADC Membership Qualifications

- Outside Counsel - Any person who is and, for at least eight years immediately prior to being nominated for membership, has been licensed or otherwise authorized to practice law in any country, state, or territory or other political subdivision duly authorized to administer justice in said jurisdiction, and is of high professional standing, whose practice is principally devoted to the representation of defendants, business, management, or insurance interests in the resolution of legal disputes or who represents and advances business interests before regulatory boards, governmental agencies, or in administrative proceedings; and who will contribute to the purposes and activities of the Association; provided, however, that service on the bench or as a public official engaged in the supervision or regulation of the insurance industry for all or any part of the eight (8) years immediately preceding a nomination for membership shall satisfy, pro tanto, the foregoing experience requirements. To be eligible for membership it is expected that the individual would contribute to and promote the purposes and activities of the Association.
- Insurance Executive - Any person (whether or not a licensed attorney) who is actively engaged in the insurance industry as a full-time employee of a licensed insurance company or an insurance association or who is a full-time employee of a company, and whose primary duties include claims or risk management for such insurance or other company and responsibility for its relationships with outside legal and trial counsel or include activities in the fields of interest in which the professional Members of this organization are engaged, such that he or she will contribute to the purposes and activities of the Association.
- Corporate Counsel - Any person who has been licensed to practice law or permitted to serve as in-house counsel in any country, state, or territory or other political subdivision duly, and is of high professional standing and whose present duties, as salaried, in-house counsel for a company, include responsibility for the legal affairs thereof such that he or she will contribute to the purposes and activities of the Association.

## **FAQS**

### **Can I nominate or sponsor someone in my firm?**

Yes, a member may nominate or sponsor anyone they believe meets the IADC membership criteria, including those within their firm.

### **Am I required to contact the potential sponsors I listed on the nomination form?**

No, as long as they have been listed on the nomination form, the Membership Manager will follow up for sponsorship.

### **Should I discuss the nomination with the potential nominee before Board approval?**

The recommendation is that nominators wait until Board approval before discussing with the nominee so we ask that nominators use their discretion each time.

### **What if I don't know anyone that might sponsor my nominee?**

If you cannot identify sponsors, the Membership Manager and Membership Committee can help locate sponsors.

### **How long does this nomination process take?**

Nominations vary and can take as little as one day to complete or as long as a few months to a year to complete. Once a nomination is complete, the Membership Committee will begin vetting the nominee to present to the board. A nominee could receive an invitation to join the IADC within one month of their nomination being completed.

### **How will I know when my nominee has been voted on by the Board?**

You will receive an email informing you that your nominee has been approved or you will receive a call to inform you that your nominee has not been approved.