

**INSTRUCTIONS FOR CLE ATTENDANCE REPORTING FOR  
IADC 2024 Annual Meeting**

<b>State</b>	<b>Attorney Reporting Method</b>
Alabama	After the CLE activity, fill out the program evaluations to download your IADC Certificate of Attendance from the Meeting Website. Keep a copy for your records. Your attendance will be reported by CEU Institute.
Arkansas	
Delaware	
Georgia	
Hawaii	
Idaho	
Illinois	
Indiana	
Kansas	
Louisiana	
Nebraska	
Nevada	
New Mexico	
North Carolina	
Ohio	
Oklahoma	
Oregon	
Pennsylvania	
Rhode Island	
South Carolina	
Tennessee	
Texas	
Utah	
Washington	
West Virginia	
Arizona	Attorneys track and report their own attendance; keep the IADC Certificate of Attendance downloaded from the Meeting Website for your records.
New Hampshire	
Alaska	Keep track of your CLE hours attended using the IADC Certificate of Attendance downloaded from the Meeting Website. You do not need to submit the Certificate to the State Bar/MCLE Commission; only keep it for your records to mark on your compliance report.
Connecticut	
California	
Mississippi	
Missouri	
North Dakota	
Vermont	

**\*ALWAYS KEEP A COPY OF THE CERTIFICATE OF ATTENDANCE FOR YOUR RECORDS IN CASE  
OF AUDIT**

<b>Colorado</b>	Since the activity is held outside of Colorado, report your hours attended on the form Affidavit provided to you by the Colorado CLE Board.
<b>Kentucky</b>	After the CLE activity is approved, CEU Institute will email you a course number you can submit with your downloaded IADC Certificate of Attendance directly to the Kentucky MCLE Commission; please forward a copy of your completed IADC Certificate of Attendance to Melisa Vanis (mmaisel@iadcclaw.org) per Kentucky regulations.
<b>Maine</b>	After the CLE activity, submit your completed and downloaded IADC Certificate of Attendance directly to the Maine Overseers of the Bar.
<b>Florida</b>	Upon accreditation of a CLE activity, CEU Institute will email you the activity number required to post credit online. Go to <a href="http://www.flabar.org">www.flabar.org</a> for more information about posting credits online in Florida.
<b>Iowa</b>	You can record your attendance online at <a href="https://www.iacourtcommissions.org/icc/">https://www.iacourtcommissions.org/icc/</a> ; CEU Institute will send you the necessary activity number upon approval.
<b>Minnesota</b>	You may record your credits online at <a href="https://www.mbcle.state.mn.us/OASIS/asp_login/login_attorney.aspx">https://www.mbcle.state.mn.us/OASIS/asp_login/login_attorney.aspx</a> , or you may continue to report attendance on a paper affidavit. Do not send the state any certificates or affidavits if you file your credits online. CEU Institute will send you the event code necessary to report online once the program is approved.
<b>Virginia</b>	After the CLE activity is approved, CEU Institute will send you a Virginia Certification form. You may then report your credit online at <a href="http://www.vsb.org">www.vsb.org</a> .
<b>Wisconsin</b>	After the CLE activity is approved, CEU Institute will send notification of approval. You can then enter your hours online with the myCLE Tracker available at <a href="http://www.wisbar.org">www.wisbar.org</a> .
<b>Montana</b>	Keep track of your CLE hours attended using the downloaded IADC Certificate of Attendance. CEU Institute will send you the approval notice from another state; keep that document and your Certificate of Attendance for your records and to record on your compliance report.
<b>New Jersey</b>	
<b>New York</b>	
<b>Wyoming</b>	Wyoming does not accept applications for CLE accreditation from sponsors (IADC); therefore, please visit <a href="http://www.wyomingbar.org">www.wyomingbar.org</a> for more information on how to apply and claim credit.
<b>District of Columbia</b>	No MCLE
<b>Maryland</b>	
<b>Massachusetts</b>	
<b>Michigan</b>	
<b>South Dakota</b>	
<b>INTERNATIONAL JURISDICTIONS</b>	
<b>Canada - British Columbia</b>	Download your Certificate of Attendance from the Meeting Website and update your member record online.
<b>Canada - New Brunswick</b>	After the CLE activity, submit your completed and downloaded IADC Certificate of Attendance to the Law Society of New Brunswick via fax, email or mail.
<b>Canada – Ontario</b>	After the CPD activity is approved, CEU Institute will send notification of approval via email. You can then enter your hours online through the LSUC portal available at <a href="https://portal.lsuc.on.ca/wps/portal/custom_login_en">https://portal.lsuc.on.ca/wps/portal/custom_login_en</a> .
<b>Canada - Quebec</b>	Based on Quebec's reciprocity policy, you can claim credit as approved through British Columbia. Keep the Certificate of Attendance for your records and update your member record online.
<b>Canada – Saskatchewan</b>	After the CLE activity, keep the Certificate of Attendance for your records and report the Activity in your Member Profile through the Law Society website.

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