

**INSTRUCTIONS FOR CLE ATTENDANCE REPORTING FOR
IADC 2021 Annual Meeting**

| <u>State</u> | <u>Attorney Reporting Method</u> |
|----------------|---|
| Alabama | After the CLE activity, fill out the Certificate of Attendance provided by the IADC and send completed Certificate to Donna Villa (dvilla@iadclaw.org) within 30 days. Your attendance will be reported by IADC staff. Please keep a copy for your records. |
| Arkansas | |
| Delaware | |
| Georgia | |
| Hawaii | |
| Idaho | |
| Illinois | |
| Indiana | |
| Kansas | |
| Louisiana | |
| Nebraska | |
| Nevada | |
| New Mexico | |
| North Carolina | |
| Ohio | |
| Oklahoma | |
| Oregon | |
| Pennsylvania | |
| Rhode Island | |
| South Carolina | |
| Tennessee | |
| Texas | |
| Utah | |
| Washington | |
| West Virginia | |
| | |
| Arizona | Attorneys track and report their own attendance; keep the IADC Certificate of Attendance for your records. |
| New Hampshire | |
| | |
| Alaska | Keep track of your CLE hours attended using the Certificate of Attendance provided by the IADC. You do not need to submit the Certificate to the State Bar/MCLE Commission; only keep it for your records to mark on your compliance report. |
| Connecticut | |
| California | |
| Mississippi | |
| Missouri | |
| North Dakota | |
| Vermont | |
| | |

*** ALWAYS KEEP A COPY OF THE CERTIFICATE OF ATTENDANCE FOR YOUR RECORDS IN CASE
OF AUDIT**

| | |
|-----------------------------|---|
| Colorado | Since the activity is held outside of Colorado, report your hours attended on the form Affidavit provided to you by the Colorado CLE Board. |
| Kentucky | After the CLE activity is approved, the IADC will email you a course number you can submit with your IADC Certificate of Attendance directly to the Kentucky MCLE Commission; please forward a copy of your completed IADC Certificate of Attendance to Donna Villa (dvilla@iadclaw.org) per Kentucky regulations. |
| Maine | After the CLE activity, submit your completed IADC Certificate of Attendance directly to the Maine Overseers of the Bar. |
| | |
| Florida | Upon accreditation of a CLE activity, the IADC will email you the activity number required to post credit online. Go to www.flabar.org for more information about posting credits online in Florida. |
| Iowa | You can record your attendance online at https://www.iacourtcommissions.org/icc/ ; the IADC will send you the necessary activity number upon approval. |
| Minnesota | You may record your credits online at https://www.mbcle.state.mn.us/OASIS/asp_login/login_attorney.aspx , or you may continue to report attendance on a paper affidavit. Do not send the state any certificates or affidavits if you file your credits online. The IADC will send you the event code necessary to report online once the program is approved. |
| Virginia | After the CLE activity is approved, the IADC will send you a Virginia Certification form. You may then report your credit online at www.vsb.org . |
| Wisconsin | After the CLE activity is approved, the IADC will send notification of approval. You can then enter your hours online with the myCLE Tracker available at www.wisbar.org . |
| | |
| Montana | Keep track of your CLE hours attended using the IADC Certificate of Attendance. The IADC will send you the approval notice from another state; keep that document and your Certificate of Attendance for your records and to record on your compliance report. |
| New Jersey | |
| New York | |
| | |
| Wyoming | Wyoming does not accept applications for CLE accreditation from sponsors (IADC); therefore, please visit www.wyomingbar.org for more information on how to apply and claim credit. |
| District of Columbia | No MCLE |
| Maryland | |
| Massachusetts | |
| Michigan | |
| South Dakota | |
| | |
| INTERNATIONAL JURISDICTIONS | |
| Canada - British Columbia | The IADC is an approved provider in British Columbia. You can keep the Certificate of Attendance for your records and update your member record online. |
| Canada - New Brunswick | After the CLE activity, submit your completed IADC Certificate of Attendance to the Law Society of New Brunswick via fax, email or mail. |
| Canada – Ontario | After the CPD activity is approved, the IADC will send notification of approval via email. You can then enter your hours online through the LSUC portal available at https://portal.lsuc.on.ca/wps/portal/custom_login_en . |
| Canada - Quebec | Based on Quebec's reciprocity policy, you can claim credit as approved through British Columbia. Keep the Certificate of Attendance for your records and update your member record online. |
| Canada – Saskatchewan | After the CLE activity, keep the Certificate of Attendance for your records and report the Activity in your Member Profile through the Law Society website. |

***ALWAYS KEEP A COPY OF THE CERTIFICATE OF ATTENDANCE FOR YOUR RECORDS IN CASE OF AUDIT**