

GENERAL INFORMATION



Travel

The Phoenix Sky Harbor International Airport (PHX) is located approximately 10 miles from the resort. Taxi cabs are readily available at the airport and one-way taxi fare to the resort is approximately \$40.00.

Rental Cars and Parking on Property

As with other IADC meeting locations, you may find that having a rental car, which allows accessibility to shopping, restaurants, recreation, and sightseeing off-property, a must-have. **We encourage you to book a rental car as soon as possible as this is a busy time of year.** The Phoenix Sky Harbor International Airport (PHX) is serviced by most major rental car companies.

Please note that attendees will receive complimentary valet parking and onsite parking, directly outside your casita, is easy and convenient.

Weather

The average temperature in Scottsdale in February ranges from a high of 75° F/24° C to a low of 48° F/9° C at night. Weather can always be unpredictable though, so we encourage you to check the forecast as the meeting gets closer at www.weather.com.

Special Needs

If you have any special needs during the meeting (i.e. diet or accessibility), please let the IADC office know in advance of the meeting by calling 1.312.368.1494 or send an email to Rebecca Zurcher, Director of Meetings, at rzurcher@iadclaw.org.

Attire

Meetings and Events: Resort casual (slacks, shorts, golf shirt, button down/blouse) is appropriate for committee meetings and CLE programs. The Welcome Reception and other receptions call for comfortable and casual dress, although please note that it does get cooler in the evenings. For the Theme Party, comfortable and casual resort or western attire is requested. For the final night's Dinner Dance, cocktail attire is requested.

Golf course attire: Proper golf attire is required. No jeans or cut-off shorts. No metal spikes allowed.

Easy Payment Options

For your convenience, all registration and activity fees may be paid by check, wire transfer, Visa, MasterCard, or American Express. If paying by check, please make sure it is in U.S. currency and mail it to the International Association of Defense Counsel, 303 West Madison, Suite 925, Chicago, IL 60606. If paying by wire transfer, please contact Jenée Williams, Staff Accountant, at jwilliams@iadclaw.org for wire transfer details.

IADC Cancellation Policy

A CASH REFUND, less a \$150 processing fee, will be made if a written notice of cancellation is received by the IADC office more than thirty (30) days prior to the first day of the meeting. No reason for the cancellation need be provided for a timely notice of cancellation.

NO CASH REFUND will be made if notice of cancellation is received by the IADC office thirty (30) days or less prior to the first day of the meeting. However, if special circumstances arise before the meeting which prevents attendance, a member may request a future meeting credit. The request needs to be in writing and submitted to the IADC office. It should be directed to the Finance Committee's attention and note the special circumstances which caused the cancellation. The credit request can only apply to meeting registration fees (not air, hotel, activity, tour, or special event fees) and, if approved, will be valid for use toward any IADC meeting for one (1) year from the date of the meeting for which credit is requested. A \$150 processing fee will be deducted from the total future meeting credit.

All future meeting credit requests will be considered by the Finance Committee and the decision of that Committee will be final.

FOR MORE INFORMATION

JW Marriott Camelback Inn
www.camelbackinn.com

Experience Scottsdale
www.experiencescottsdale.com

Meeting Information
www.iadclaw.org
www.iadcmeetings.mobi

