



**International Association of
Defense Counsel**

303 West Madison, Suite 925
Chicago, Illinois 60606
Phone: (312) 368-1494
Fax: (312) 368-1854
www.iadclaw.org

This will certify that: _____ registered for and attended the 46th Annual Trial Academy sponsored by the INTERNATIONAL ASSOCIATION OF DEFENSE COUNSEL held July 28-August 3, 2018 in Palo Alto, California USA.

Melisa Maisel Vanis

IADC, Assistant Director of Meetings and Professional Development

IMPORTANT NOTICE TO REGISTRANT:

Accreditation has been requested from every state with mandatory CLE requirements for lawyers attending the 2018 Trial Academy. **BE SURE TO SIGN IN EACH MORNING** so that your attendance is properly recorded. After the conclusion of the meeting, simply complete this certificate and follow the directions on the attached chart for each state where you are licensed. Please also retain a copy of this Certificate for your records.

COURSE TITLE: 46th Annual Trial Academy
DATE: July 28-August 3, 2018
LOCATION: Palo Alto, California USA
CREDIT HOURS APPROVED: After the activity, the IADC will send an email notification to you of the number of hours approved by your state-accrediting agency, along with any necessary course numbers and/or forms.

TOTAL MINUTES AVAILABLE FOR EACH ATTENDEE: 2560 Minutes

- 42.6 credit hours, including 1.5 ethics/professionalism credits for 60-minute states;
- 51.2 credit hours, including 1.8 ethics/professionalism credits for 50-minute states)

I attended a total of _____ minutes of CLE instruction at the program indicated above. The state* of _____ awards credits based on (circle one) 50 or 60 minutes of instruction**, therefore, I am entitled to a total of _____ CLE credit hours including _____ ethics/professional responsibility credit hours.

Name of Attendee (please print)

Signature of Attendee _____ Date _____ State* _____ State Bar ID# _____

*Please fill out a separate Certificate of Attendance for each state where you are licensed.

**Which states have a 50-minute hour of credit? CO, FL, KS, MO, NJ, NY, OK, RI, WV, WI
**Which states have a 60-minute hour of credit? AL, AK, AR, AZ, CA, DE, GA, HI, ID, IL, IN, IA, KY, LA, ME, MN, MS, MT, NE, NV, NH, NM, NC, ND, OH, OR, PA, SC, TN, TX, UT, VT, VA, WA, WY

**INSTRUCTIONS FOR CLE ATTENDANCE REPORTING AT
IADC 2018 Trial Academy**

State	Attorney Reporting Method
Alabama	After the CLE activity, fill out the Certificate of Attendance provided by the IADC and send completed Certificate to Donna Villa (dvilla@iadclaw.org) within 30 days. Your attendance will be reported online by IADC staff.
Alaska	Keep track of your CLE hours attended using the Certificate of Attendance provided by the IADC. You do not need to submit the Certificate to Alaska Bar Association or IADC; only keep it for your records to mark on your compliance report.
Arizona	Attorneys report their own annual affidavit online; keep the IADC Certificate of Attendance for your records.
Arkansas	After the CLE activity, fill out the Certificate of Attendance provided by the IADC and send completed Certificate to Donna Villa (dvilla@iadclaw.org) within 30 days. The IADC will report your hours to the Arkansas CLE Board.
California	Keep track of your CLE hours attended using the Certificate of Attendance provided by the IADC. The IADC is an approved Multiple Activity Provider in California. All of our IADC programs held in CA are approved without a specific application to the California Bar. You do not need to submit the Certificate to the State Bar of California or IADC; only keep it for your records to mark on your compliance report.
Colorado	Since the activity is held outside of Colorado, report your hours attended on the form Affidavit provided to you by the Colorado CLE Board.
Connecticut	No MCLE
Delaware	After the CLE activity, fill out the Certificate of Attendance provided by the IADC and send completed Certificate to Donna Villa (dvilla@iadclaw.org). Your attendance will be reported online by IADC staff.
District of Columbia	No MCLE
Florida	Upon accreditation of a CLE activity, the IADC will email you the activity number required to post credit online. Go to www.flabar.org for more information about posting credits online in Florida.
Georgia	After the CLE activity, fill out the Certificate of Attendance provided by the IADC and send completed Certificate to Donna Villa (dvilla@iadclaw.org) within 30 days. Your attendance will be reported electronically by IADC staff.
Hawaii	After the CLE activity, fill out the Certificate of Attendance provided by the IADC and send to Donna Villa (dvilla@iadclaw.org) within 30 days. The IADC will report your hours to the Hawaii State Board of CLE. Also keep a copy for your records to mark on your attorney registration statement.
Idaho	After the CLE activity, fill out the Certificate of Attendance provided by the IADC and send to Donna Villa (dvilla@iadclaw.org) within 30 days. The IADC will report your hours to the Idaho State Bar.
Illinois	After the CLE activity, fill out the Certificate of Attendance provided by the IADC and send to Donna Villa (dvilla@iadclaw.org) within 30 days. The IADC will pay a fee for your attendance at the end of the quarter. Keep a copy of the Certificate of Attendance for your records to mark on your compliance report.

***ALWAYS KEEP A COPY OF THE CERTIFICATE OF ATTENDANCE FOR YOUR
RECORDS IN CASE OF AUDIT**

Indiana	After the CLE activity, fill out the Certificate of Attendance provided by the IADC and send to Donna Villa (dvilla@iadclaw.org) within 30 days. The IADC will report your hours to the Indiana State Bar.
Iowa	You can record your attendance online at https://www.iacourtcommissions.org/icc/ ; the IADC will send you the necessary activity number upon approval.
Kansas	After the CLE activity is approved, the IADC will email you an Affidavit that you can submit directly to the Kansas MCLE Commission; please forward a copy of your completed Affidavit or IADC Certificate of Attendance to Donna Villa (dvilla@iadclaw.org) at IADC per Kansas regulations.
Kentucky	After the CLE activity is approved, the IADC will email you a course number you can submit with your IADC Certificate of Attendance directly to the Kentucky MCLE Commission; please forward a copy of your completed IADC Certificate of Attendance to Donna Villa (dvilla@iadclaw.org) per Kentucky regulations.
Louisiana	After the CLE activity, fill out the Certificate of Attendance provided by the IADC and send to Donna Villa (dvilla@iadclaw.org) within 30 days. Your attendance will be reported online by IADC staff.
Maine	After the CLE activity, submit your completed IADC Certificate of Attendance directly to the Maine Overseers of the Bar.
Maryland	No MCLE
Massachusetts	No MCLE
Michigan	No MCLE
Minnesota	You may record your credits online at https://www.mbcle.state.mn.us/OASIS/aspx_login/login_attorney.aspx , or you may continue to report attendance on a paper affidavit. Do not send the state any certificates or affidavits if you file your credits online. The IADC will send you the event code necessary to report online once the program is approved.
Mississippi	Keep track of your CLE hours attended using the Certificate of Attendance provided by the IADC. You do not need to submit the Certificate to Mississippi MCLE Commission or IADC; only keep it for your records to mark on your compliance report.
Missouri	Keep track of your CLE hours attended using the Certificate of Attendance provided by the IADC. You do not need to submit the Certificate to Missouri MCLE Commission or IADC; only keep it for your records to mark on your compliance report.
Montana	Since the activity is held outside of Montana, the IADC will email you the approval notice from another state to submit with your Certificate of Attendance to the CLE Commission with your annual compliance report, per Montana's reciprocity policy.
Nebraska	After the CLE activity, fill out the Certificate of Attendance provided by the IADC and send to Donna Villa (dvilla@iadclaw.org) within 30 days. Your attendance will be reported online by IADC staff.
Nevada	After the CLE activity, fill out the Certificate of Attendance provided by the IADC and send to Donna Villa (dvilla@iadclaw.org) within 30 days. The IADC will report your hours to the Nevada CLE Board.
New Hampshire	Attorneys report their own attendance online; keep the IADC Certificate of Attendance for your records.

***ALWAYS KEEP A COPY OF THE CERTIFICATE OF ATTENDANCE FOR YOUR RECORDS IN CASE OF AUDIT**

New Jersey	Keep track of your CLE hours attended using the IADC Certificate of Attendance. The IADC will send you the approval notice from another state (under New Jersey's reciprocity policy); keep that document and your Certificate of Attendance for your records and to record on your compliance report.
New Mexico	After the CLE activity, fill out the Certificate of Attendance provided by the IADC and send to Donna Villa (dvilla@iadclaw.org) within 30 days. The IADC will report your hours to the New Mexico MCLE Board.
New York	Since the activity is held outside of New York, the IADC will send you the approval notice from another state (under New York's Approved Jurisdiction Policy); keep that document and your Certificate of Attendance for your records and to record on your compliance report.
North Carolina	After the CLE activity, fill out the Certificate of Attendance provided by the IADC and send to Donna Villa (dvilla@iadclaw.org) within 30 days. The IADC will report your hours to the North Carolina State Bar.
North Dakota	Keep track of your CLE hours attended using the Certificate of Attendance provided by the IADC. You do not need to submit the Certificate to North Dakota CLE Commission or IADC; only keep it for your records to mark on your compliance report.
Ohio	After the CLE activity, fill out the Certificate of Attendance provided by the IADC and send to Donna Villa (dvilla@iadclaw.org) within 30 days. Your attendance will be reported electronically by IADC staff.
Oklahoma	After the CLE activity, fill out the Certificate of Attendance provided by the IADC and send to Donna Villa (dvilla@iadclaw.org) within 30 days. Your attendance will be reported electronically by IADC staff.
Oregon	After the CLE activity, fill out the Certificate of Attendance provided by the IADC and send to Donna Villa (dvilla@iadclaw.org) within 30 days. Your attendance will be reported electronically by IADC staff.
Pennsylvania	Upon approval, the IADC will send you a Pennsylvania CLE Credit Request Form; follow the instructions for submitting this form along with the applicable fees.
Rhode Island	After the CLE activity, fill out the Certificate of Attendance provided by the IADC and send to Donna Villa (dvilla@iadclaw.org) within 30 days. Your attendance will be reported electronically by IADC staff. Please also keep a copy for your records to mark on your compliance report for the Rhode Island MCLE Commission.
South Carolina	After the CLE activity, fill out the Certificate of Attendance provided by the IADC and send to Donna Villa (dvilla@iadclaw.org) within 30 days. The IADC will report your hours to the South Carolina MCLE Commission.
South Dakota	No MCLE
Tennessee	After the CLE activity, fill out the Certificate of Attendance provided by the IADC and send to Donna Villa (dvilla@iadclaw.org) within 30 days. Your attendance will be reported online by IADC staff.
Texas	After the CLE activity, fill out the Certificate of Attendance provided by the IADC and send to Donna Villa (dvilla@iadclaw.org) within 30 days. Your attendance will be reported online by IADC staff.
Utah	After the CLE activity, fill out the Certificate of Attendance provided by the IADC and send to Donna Villa (dvilla@iadclaw.org) within 30 days. The IADC will report your hours to the Utah MCLE Commission.

***ALWAYS KEEP A COPY OF THE CERTIFICATE OF ATTENDANCE FOR YOUR RECORDS IN CASE OF AUDIT**

Vermont	Keep track of your CLE hours attended using the Certificate of Attendance provided by the IADC. You do not need to submit the Certificate to the Vermont MCLE Commission or IADC; only keep it for your records to mark on your compliance report.
Virginia	After the CLE activity is approved, the IADC will send you a Virginia Certification form. You may then report your credit online at www.vsb.org .
Washington	After the CLE activity, fill out the Certificate of Attendance provided by the IADC and send to Donna Villa (dvilla@iadclaw.org) within 30 days. Your attendance will be reported electronically by IADC staff.
West Virginia	After the CLE activity, fill out the Certificate of Attendance provided by the IADC and send to Donna Villa (dvilla@iadclaw.org) within 30 days. Your attendance will be reported electronically by IADC staff.
Wisconsin	After the CLE activity is approved, the IADC will send notification of approval. You can then enter your hours online with the myCLE Tracker available at www.wisbar.org .
Wyoming	Wyoming does not accept applications for CLE accreditation from sponsors (IADC); therefore, please visit www.wyomingbar.org for more information on how to apply and claim credit.
INTERNATIONAL JURISDICTIONS	
Canada - British Columbia	The IADC is an approved provider in British Columbia. You can keep the Certificate of Attendance for your records and update your member record online.
Canada - New Brunswick	After the CLE activity, submit your completed IADC Certificate of Attendance to the Law Society of New Brunswick via fax, email or mail.
Canada – Ontario	After the CPD activity is approved, the IADC will send notification of approval via email. You can then enter your hours online through the LSUC portal available at https://portal.lsuc.on.ca/wps/portal/custom_login_en .
Canada - Quebec	Based on Quebec's reciprocity policy, you can claim credit as approved through British Columbia. Keep the Certificate of Attendance for your records and update your member record online.
Canada – Saskatchewan	After the CLE activity, keep the Certificate of Attendance for your records and report the Activity in your Member Profile through the Law Society website.
England/Wales	As of November 1, 2014 the Solicitors' Regulation Authority of England and Wales ceased to recognize accredited training. They have moved to a new educational approach that involves ensuring that solicitors comply with Principle 5 in the SRA's Code of Conduct to provide a proper standard of service. Please find more information at http://www.sra.org.uk/ .

***ALWAYS KEEP A COPY OF THE CERTIFICATE OF ATTENDANCE FOR YOUR RECORDS IN CASE OF AUDIT**